

Appendix 5- Contingency Planning (Outbreak Management Plan)

If the number of positive Covid-19 cases substantially increases in school, contingency plans and temporary measures will be put in place, following the latest guidance and discussion with public health.

The threshold for seeking public advice will follow the recommended government thresholds:

- **5 children, pupils or staff, who are likely to have mixed closely, test positive for Covid-19 within a 10-day period; or**
- **10% of children, pupils or staff, who are likely to have mixed closely, test positive for Covid-19 within a 10-day period**

Public Health will be contacted immediately if a pupil or staff member is admitted to hospital with Covid-19.

When the above thresholds are reached, current school operation will be reviewed and the testing, hygiene and ventilation measures reinforced. A range of additional measures could also be reintroduced and applied if in the best interests of public health. All additional measures would only be implemented following the advice of Public Health England.

Additional measures may also be required:

- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a ‘variant of concern’ (VoC)
- To prevent unsustainable pressure on the NHS

Additional measure required	Control measures
A return to temporary bubbles in school to reduce the risk of transmission	Pupils will return to full classes and operate as year group ‘bubbles’ with the following extra measures to minimise mixing of pupils and staff: <ul style="list-style-type: none"> - Mixing between year group classrooms minimal and appropriate only for maintaining high quality teaching and learning

	<ul style="list-style-type: none"> - Children working in consistent small groups in classrooms. <p>Lunch times, break times, and movement around the site will be staggered to reduce gatherings and there will be no interaction across year groups.</p> <p>Supply teachers, peripatetic teachers and other temporary staff will be told to minimise contact and maintain as much distance as possible from other staff. The number of temporary staff entering the school premises will be kept to a minimum.</p>
Enhanced cleaning measures	<p>Temporary increased cleaning time during the school day for a defined period of time.</p> <p>Any resources shared between groups, such as sports, art and science equipment, will be either:</p> <ul style="list-style-type: none"> -Cleaned frequently and meticulously, and always between groups using them; or -Rotated so they can be unused and out of reach for 48 hours (72hrs for plastic) between use by different groups. The same rules will be followed for books and other shared resources that pupils or staff take home. <p>Any shared rooms, such as halls and dining areas, will be cleaned between different groups using them.</p>
Reinstating face coverings	<p>Face coverings recommended for a two week period as a minimum:</p> <ul style="list-style-type: none"> - In crowded indoor spaces and communal areas - By all visitors to the site - In shared team meetings between staff
Increased testing	Increased LFD testing by staff.

	Wider testing recommendations for the local community.
Reducing extra curricular activities/ open events/ parents on site	We will consider cancelling and limiting: <ul style="list-style-type: none"> ➤ Residential educational visits ➤ Open days ➤ Transition or taster days ➤ Parents coming into school ➤ Live performances
Alteration to school timetable and room planning	Movement of lessons to outdoors eg PE, assemblies
Isolation of groups who have mixed closely	Switch to Remote Education policy for any pupils in self-isolation who are well enough to learn.

Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

Eligibility to remain in school

If restrictions are recommended, we will stay open for:



- Vulnerable pupils
- Children of critical workers

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our remote learning policy. The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision